



### **Pilsley Parish Council**

Minutes of the Ordinary Meeting of the Parish Council Meeting, held at the Sports Pavilion, Rupert Street, on Tuesday 10 September 2024 at 6.30pm

Present: Chairman: S. Stone

Councillors: M. Watts, J. White

Also, in Attendance: Kath Gruber (Parish Clerk)

Apologies: Councillors A. Cooper, D. Faulkner, R. Paradise, M. Shaw, S. Watkinson, and A Wood

#### **FC/0924/01 Apologies for Absence**

Apologies were received and accepted from Councillors: A. Cooper, D. Faulkner, R. Paradise, M. Shaw, S. Watkinson, and A Wood

#### **FC/0924/02 Variation of Order of Business**

None

#### **FC/0924/03 Exclusion of the Public**

None

#### **FC/0924/04 Declaration of Members interests and requests for dispensation.**

None

#### **FC/0924/05 Public Participation**

None

#### **FC/0924/06 Minutes of Parish Council Meetings**

The Council **Resolved:** That the minutes of the Parish Council Meeting held on 5 August 2024 are a correct record under the provisions for approval.

#### **FC/0924/07 Report of the Clerk**

The Council noted progress and actions pending.

#### **FC/0924/08 2<sup>nd</sup> Floor Pavilion Development**

- a) Revised design – the Council noted the design elements removed to make quotes more affordable.
- b) Project Governance – the Council considered the proposal to manage the project and **Resolved:** to set up following arrangements:
  - 1) A Steering Group with membership:
    - Senior Executive – Councillors Shaw & Watts
    - Project Manager: Kath Gruber
    - Project Quality Control: John Grundy
    - Construction Manager: appointed contractor
    - Senior User – John Farnsworth
    - End User – appointed tenant
  - 2) Delegated key decision making to the steering group to ensure an agile approach.
- c) PWLB revised application - the Council reviewed the report and **Resolved:**
  1. to seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB loan of £110,000 over the borrowing term of 18 years for the development of the second floor of the pavilion. The annual loan repayments will come to around £9,154.
  2. It is not intended to increase the council tax precept for the purpose of the loan repayments.
- d) Option to Tax – the Clerk presented a report setting out the process and procedures should the Council opt to tax the 2<sup>nd</sup> floor of the Pavilion. A decision will be made at a future Council

Signed

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meeting.

### **FC/0924/09 Financial Matters**

- 1) Annual Audit conclusion and External Auditor comments – the Council noted the successful conclusion of the annual audit and external auditor comment that “Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”. They noted that the AGAR had been amended to reflect the correct minute reference and **Resolved:** to ensure proof check done prior to future submissions.
- 2) Payments – **Resolved:** to approve payments as at Schedule 1.
- 3) Income received – noted.
- 4) Bank Reconciliation –noted and approved by the Chair.
- 5) Budget Summary – noted.
- 6) Grant Applications – none received.

### **FC/0924/10 Planning Applications**

The Council considered planning applications 24/00627/FL (land to East of Stretton View, Padley Wood Lane) and **Resolved:** to make no comments.

### **FC/0924/11 Village Matters**

- a) Highways & Footpaths
  1. Morton Road Recreation Ground – the Council considered the report outlining increased use by agricultural vehicles and impact, it was **Resolved:**
    - To obtain details of the registered owners of the track and small holdings from the Land Registry
    - To negotiate with the owners regarding to rights of access, public liability insurance, safety issues, maintenance of the common access to determine who is responsible for what and put proper safety measures into place.
  2. Footpath 22 (path between Acacia Avenue & The Acres) - the Council noted that this is not a legally adopted Public Right of Way and anyone believing private access rights being infringed should take legal advice.
  3. Uncut hedges and footpaths – the Council considered the feedback from residents on lack of action being taken by DCC and **Resolved:** to:
    - a) consider taking on some of the footpaths causing most issues and consider budgetary implications at the November meeting.
    - b) Publish map of footpaths Parish Council responsible for.
    - c) Respond to resident comments on uncut DCC footpaths with a message asking them to contact DCC.
- b) Recreation & Open Spaces – no issues raised.
- c) Complaints – the Clerk reported a complaint about weed spraying had been investigated and was not a parish council matter, details provided to the complainant.

### **FC/0924/12 Correspondence & Consultations (information only)**

- a) Dalc Circular – contents of August 2024 circular noted.
- b) General Correspondence – noted.
- c) Resident Correspondence - noted.
- d) Reports from representatives on outside bodies:
  - Village Hall Management Committee:
  - 4 members of the committee have resigned.
  - Pilsley Village Sports Association
    - Work has started on the new football pitch.
    - Cheques presented to Sheffield hospital by Hardwick Road Race and Pilsley Football Club.
    - The women’s cricket team are performing well.
    - Pilsley Speed Watch - No report
    - Staffa Health – no report

### **FC/0924/13 Next Meeting**

Signed

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- a) Agenda items for next meeting – none.  
 b) Next Meeting - **Resolved:** the next meeting of the Parish Council will take place on Monday 7 October 2024 at 6.30pm in the Sports Pavilion.

Meeting closed at 7.18pm

### Schedule 1 – Payments

Lamppost Poppies	RBL	250.00		250.00
Lamppost Poppies	RBL	250.00		250.00
Lamppost Poppies	RBL	250.00		250.00
Water Charges	Water Plus	7.77		7.77
mileage	Employee	19.93		19.93
mileage	Employee	17.91		17.91
Adobe Subscription	Adobe	9.98		9.98
Printer Ink	HP Ink Services	6.50		6.50
Adobe Subscription	Adobe	6.66		6.66
Printer Ink	HP Ink Services	4.33		4.33
Postage	Royal Mail	8.45		8.45
Postage	Royal Mail	3.40		3.40
Freedom Scroll	Clerks & Councils	105.50	21.10	126.60
Materials	Image DIY Ltd	19.99	4.00	23.99
Grounds Maintenance	Clarks Cemetery	1,390.00		1,390.00
Memorial Plaque	Spire Graphics	28.00		28.00
Mower	Godfreys (Seveno	207.50	41.50	249.00
Parish Online Maps	GeoXsphere Ltd	24.00	4.80	28.80
Dropbox Subs	Dropbox	383.52		383.52
Floral displays	Karen Wibberley	45.00		45.00
Memorial Plaque	SB Trophies	12.00		12.00
Mobile Phone	Amazon	599.00		599.00
Grant	St Mary's Church	50.00		50.00
Dog Bag Dispenser and Ba	JRB Enterprise Lt	134.25	26.85	161.10
Broadband	BT	68.43	13.69	82.12
NNDR	NEDDC	80.00		80.00
Wages	Employee	930.93		930.93
Wages	Employee	1,610.73		1,610.73
Wages	Employee	193.75		193.75
Wages	Employee	827.41		827.41
Direct Earnings Attachment	DWP	21.77		21.77