

PILSLEY PARISH COUNCIL SCHEDULE OF POLICIES

No:	Policy	Legal reference	Approval Date	Review Date
1	Standing Orders	LGA 1972, paragraph 42 of schedule 12	May 2024	May 2025
2	Financial Regulations	Audit & Accounts Regulations 2015	May 2024	May 2025
3	Code of Conduct	Localism Act 2011	May 2024	May 2025
4	Protocol on Councillor/Staff Relations	N/A ¹	May 2024	May 2025
5				
6	(Model) FOI Publication Scheme	Freedom of Information Act 2000,	May 2024	May 2025
7	Scheme of Delegation	Local Government Act 1972, S.101.	May 2024	May 2025
8	Community Engagement Policy	N/A	July 2022	July 2025
9	Health & Safety Policy	H&S at Work Act 1974	May 2022	May 2025
10	Risk Management Policy & Register	Audit & Accounts Regulations 2015 Part 2	May 2024	May 2027
11	Parish Business Plan	N/A	Jan 2023	May 2023
12	Data Protection & CCTV Policy	Data Protection Act 1998	May 2024	May 2025
13	Press & Media Policy	Public Bodies (Admission to Meetings) Act 1960	May 2024	May 2025
14	Equality and Diversity Policy	Equality Act 2010	Jan 2024	Jan 2027
15	Recruitment & Selection Policy	S112 LGA 1972	May 2024	May 2025
16				
17	Discipline & Grievance Policy	N/A ²	Jan 2024	Jan 2027
18	Managing Stress in the Workplace Policy	Management of Health and Safety at work Regulations 1999	July 2022	July 2025
19	Complaints Policy	N/A ³	May 2024	May 2027
20	Safeguarding & Child Protection Policy	Children Act 1989 Safeguarding Vulnerable	August 2024	July 2025

¹ Policy developed with reference to "A councillor's workbook on councillor/officer relations" (LGA)

² Developed using Acas Code of Practice 2015

³ Ombudsman complaints LGA Act 1974 (S34(1)) excludes investigation of parish council complaints. These local complaints policy created using guidance in NALC LTN 9e (Handling Complaints (England))

		Groups Act (SVGA) 2006		
21	Training & Development Policy (incorporating Performance Review & Appraisal)	Health and Safety at Work Act 1974	July 2021	July 2025
22	Grant Awards Policy	LGA 1973 s137(1)	March 2023	March 2027
23	Reserves & Balances Policy	s32 and s43 LGA 1992	February 2022	May 2025
24	Co-option Policy	LGA 1972, 89(6) & Local Elections Rules 2006	November 2020	June 2023
25	Privacy Notice	GDPR 2018	March 2022	May 2025
26	Information Protection Policy	GDPR 2018	March 2022	May 2025
27	Information Security Policy	GDPR 2018	March 2022	March 2025
28	Public Participation Policy	Freedom of Information Act 2000	March 2022	March 2025
29	Recording at Parish Council Meetings	Openness of Local Government Regulations 2014	March 2022	March 2025
30	Vexatious or repeated requests Policy	S14(1) Freedom of Information Act 2000	May 2022	May 2025
31	Dignity at Work Policy		October 2022	October 2025
32	Dispensation Procedure	The Localism Act 2011, s26-34 and Sch 4	November 2022	November 2025
33	Social Media Policy		July 2023	May 2027
34	Sickness Absence Policy	⁴	Jan 2024	May 2027
RA 001	Risk Assessment Dog Waste Collection	Management of Health and Safety at Work Regulations 1999	Sept 2023	Sept 2025
AR	Council Asset Register	Audit & Accounts Regulations 2015 Part 2	May 2024	May 2025

⁴ No specific legal requirement however having a sickness absence policy is considered good practice for any organisation